

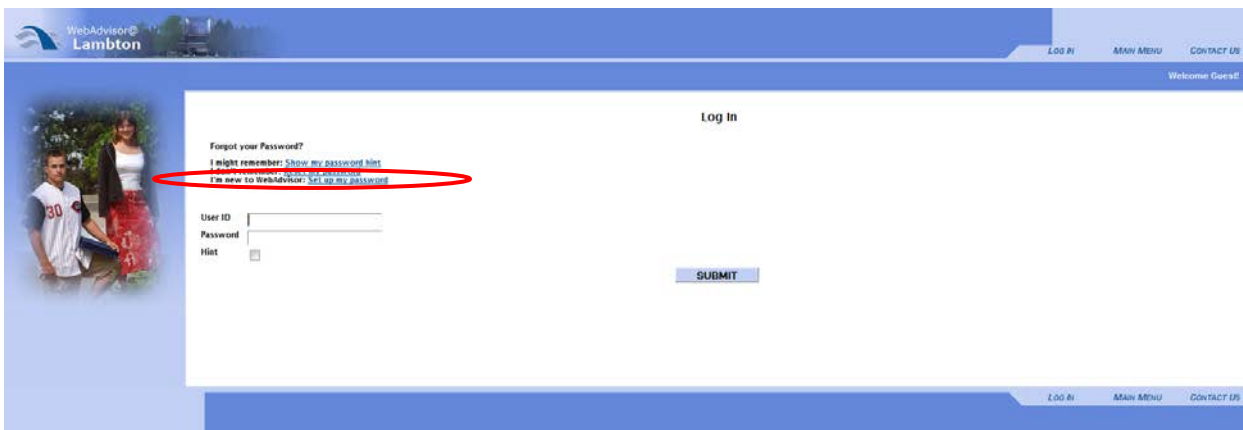
Lambton In Toronto: Setting up WebAdvisor

WebAdvisor: <https://webadvisor.lambtoncollege.ca/Live/WebAdvisor?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=5811072132>

1. On the WebAdvisor homepage, click Login



2. Click I'm new to webadvisor: **Set-up my password**



3. New to WebAdvisor, Click OK



Lambton In Toronto: Setting up WebAdvisor

4. Fill in your Last Name and your Student ID number without the preceding C

WebAdvisor®
Lambton

LOG IN MAIN MENU HELP CONTACT US

Welcome Guest!

What's my User ID?

In order to retrieve your user ID you must fill in your last name and one of the two additional identifying numbers.
Your Lambton College ID is your username without the 'c' in front.
For example, if your username is c0123456 then your Lambton College ID is 0123456.

* = Required

Last Name*

SIN

OR

Lambton College ID

SUBMIT

LOG IN MAIN MENU HELP CONTACT US

Change Password

5. On the right side of the screen select your myLambton e-mail address from the dropdown box, click Submit

WebAdvisor®
Lambton

LOG IN MAIN MENU HELP CONTACT US

Welcome Guest!

Select an e-mail address

* = Required

Here's your User ID

Send my temporary password to this email address*

SUBMIT

LOG IN MAIN MENU HELP CONTACT US

6. A temporary password will be sent to your MyLambton e-mail account

new mail

search mail and people

all unread to me flagged

INBOX CONVERSATIONS BY DATE

root@cedar.lambton.on.ca
WebAdvisor response
Your WebAdvisor password has been reset at your re... 10:21a

root@cedar.lambton.on.ca
WebAdvisor response
Your WebAdvisor password has been reset at your re... 10:15a

LAST WEEK

Anna Tang
Moodle Maintenance
Attention student: Please be aware that the Cedar Liv... Fri 20/09

THREE WEEKS AGO

Anna Tang
Canadian Securities Course
ATTENTION STUDENTS: Are you planning on compl... 09/09/2013

WebAdvisor response

root@cedar.lambton.on.ca
Tue 24/09/2013 10:15 AM

Your WebAdvisor password has been reset at your request.

Next:

- 1) Return to your web browser and log in. This is your new TEMPORARY password: mO7A204U.
- 2) The first time you log in you must define a new password that you will use from then on.
- 3) If your account has been locked please wait 30 minutes before attempting to login.

If you have received this e-mail in error, please contact your system administrator immediately.

7. Take the temporary password that is sent to your myLambton e-mail account and copy and paste it into the password field on the WebAdvisor homepage (note that the temporary password will have a full-stop at the end of it. This full-stop is not a part of the temporary password.)

8. Once you do this, you will be prompted to change your password

Your old password is your temporary password (without the full-stop)

Your new password must be 6 to 9 characters in length and include both letters and numbers

In the Hint section, write a word that will help you to remember your new password

If you have problems with these instructions, please contact Jenna Simpson at jenna.simpson@cestarcollege.com